



DESCRIPTION OF POSITION

Position Title	Vice-President, Investment
Organizational Component	Investment Division
Supervisor Position Title	Chief Executive Officer

GENERAL ACCOUNTABILITY

Strategic leadership of initiatives to promote the use of public-private partnerships in Canada, with a focus on developing private sector participation, providing expert advisory services in the area of financing and contract structuring, and establishing PPP Canada as a national centre of expertise on PPPs.

KEY ACTIVITIES

1. Establishes review processes and oversees detailed analysis of projects proposed for PPP Canada Fund approval. Leads development of the Comprehensive Assessment, and presents the report/ recommendations to CEO and Board of Directors.
2. Liaises with clients proposing projects under the PPP Canada Fund to promote the PPP model, inform them of requirements, and provide technical guidance in developing optimal contract structure and terms and conditions. Leads the verification of representations made in the Term Sheet and, in conjunction with the Vice-President, Finance, negotiates the content of the Financial Agreement.
3. Provides analysis and advice to CEO and the Board on federal infrastructure projects implementing PPP procurement processes. Liaises with federal government departments and advises on PPP infrastructure developments.
4. Builds the network of relationships and provides ongoing liaison with the business community, including outreach, engagement, and gathering of market intelligence, as well as liaison with financial institutions, the investment community, and consortia. Employs expertise from the private sector to promote the PPP concept and facilitate the development of PPP projects with proponents from all levels of government.
5. Initiates processes to establish PPP Canada as a national centre of PPP expertise. Develops and administers a program of research and analysis to refine PPP models, identify best practices/tools, and develop knowledge transfer mechanisms.
6. Plans and develops a national framework for consistency in PPP implementation across jurisdictions, with common national approaches, standardized tools and templates, and coherence in the related PPP policies.
7. Provides strategic advice and management expertise to the CEO, executive team and the Board of Directors in the development and implementation of corporate governance, business planning, and management systems, and in the preparation of annual/long-range strategic plans, business policies, resource allocations, and performance measurements.
8. Plans, organizes and manages the resources and operations of the Investment Division.